

**MINUTES
BOOTHBAY HARBOR
SELECTMEN'S MEETING
MARCH 23, 2015**

ATTENDING: Denise Griffin, Chairman
William Hamblen, Vice Chairman
Wendy Wolf

Thomas Woodin, Town Manager
Julia Latter, Finance Officer

Chairman Griffin called the Board of Selectmen's meeting to order at 7:00 pm.

Pledge of Allegiance: The Board of Selectmen and members of the audience.

TOWN MANAGER'S ANNOUNCEMENTS:

1. Manager Woodin stated he had been in touch with Dan Bryer, who is planning to set up the next Economic Develop meeting between the Selectmen of Boothbay and Boothbay Harbor in the next couple of weeks.
2. Manager Woodin suggested since he and the Board of Selectmen still had a list of things they had been considering doing, such as creating an investment policy and writing a personnel manual, etc., they might want to plan a workshop to talk about these and volunteered to coordinate the date for it.

FINANCIALS:

Finance Officer Latter reviewed the financial totals with the Board, stating that 93% of the tax revenue had been collected so far.

CONSENT AGENDA:

Chairman Griffin stated they had approval of the minutes of the March 9th meeting and the renewal of liquor licenses for Brown's Wharf, Boothbay Harbor Inn, Spruce Point Inn, McSeagull's Restaurant and Balmy Days Cruises on the consent agenda. Selectman Wolf **motioned** to approve the consent agenda, with the minutes as amended. Vice Chairman Hamblen **seconded**. **Unanimous approval.**

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ONGOING BUSINESS:

1. Chairman Griffin stated that Selectman Wolf had presented a nominee for the 2015 Spirit of America award. Selectman Wolf **motioned** to approve the nominee selected. Vice Chairman Hamblen **seconded**. **Unanimous approval**.

2. Manager Woodin confirmed in response to his RFPs, he had received three proposals for town auditor from Runyon, Kiersten & Ouellette, PFBF and William Brewer.

Selectman Wolf stated there was a wide range of prices and thought Runyon, Kiersten & Ouellette had presented the most exquisite and more detailed proposal though most expensive.

Selectman Wolf also expressed concern about the disclaimer about looking at internal control in the William Brewer proposal which she felt was one of the most important things for them, as public stewards, to insure is covered. [Manager Woodin assured Selectman Wolf that William Brewer **did** look at internal control.]

Manager Woodin stated all of these firms were qualified to do the audit (and had in previous years).

Chairman Griffin stated the issue was to change auditors every few years and that she felt comfortable with William Brewer.

Vice Chairman Hamblen **motioned** to have William Brewer as the next town auditor. Selectman Wolf **seconded**. **Unanimous approval**.

3. Chairman Griffin stated Manager Woodin had received a letter of apology to Planning Board Chairman, Mike Tomko from Reverend Sarah Foulger and read the following:

"Dear Mike, We apologize for our comments that you should be removed as chair of the planning board for Boothbay Harbor. We recognize your conscientious and thoughtful approach to this difficult situation and trust you will know that our utter frustration resulted in harsh words that should not have been said. Please accept our sincere apology and recognize that we appreciate your countless hours of work on behalf of the entire community. Respectfully, Sarah Foulger"

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NEW BUSINESS:

1. Chairman Griffin stated that the town meeting vote would take place at town hall on Friday, May 1st and then the actual town meeting at the high school on Saturday, May 2nd at 9:00 a.m.

Chairman Griffin stated the warrant articles once approved would be publicized.

Selectman Wolf **motioned** to approve the town warrants. Vice Chairman Hamblen **seconded**. **Unanimous approval.**

[Selectman Wolf made a plea to the viewing public to exercise their rights by coming to town meeting and voting. Selectman Wolf also encouraged people to volunteer for committees and boards.]

PUBLIC FORUM:

(None)

EXECUTIVE SESSION:

(None)

WARRANTS:

Vice Chairman Hamblen **motioned** that the warrants be approved upon review. Selectman Wolf **seconded**. **Unanimous approval.**

MOVE TO ADJOURN:

Selectman Wolf **motioned** to adjourn. Vice Chairman Hamblen **seconded**. **Unanimous approval. Meeting was adjourned at 7:16 p.m.**

