

Annual Town Meeting Minutes
June 19 & 20, 2020

Meeting was called to order by Michelle Farnham, Town Clerk, at 8:00 a.m. on June 19th and the following action was taken:

Article 1 Nicholas Upham was elected moderator by written ballots and sworn into office by the Town Clerk, Michelle Farnham.

Article 2 The following were elected by secret ballot for a three-year term:

- 2 Selectmen and Overseers of the Poor
 - Denise C. Griffin 230
 - Tricia L. Warren 234
- 1 Trustee of the Boothbay-Boothbay Harbor CSD
 - Richard Hallinan 34
- 1 School Committee Member of the Boothbay-Boothbay Harbor CSD
 - Ruth E. Macy 193
- 1 Trustee of the Boothbay Region Water District
 - David C. Tibbetts 294
- 1 Trustee of the Boothbay-Boothbay Harbor Cemetery District
 - Ralph M. Welch 291

Polls closed at 6:00 p.m. by Moderator, Nicholas Upham.

On June 20, 2020 Moderator, Nicholas Upham, swore Deputy Moderator, Melissa Holmes in to run the Annual Town Meeting at 8:45 a.m.

The meeting was opened at 9:02 a.m. by Deputy Moderator, Melissa Holmes.

Reverend Peter Ilgenfritz gave the Invocation.

Article 3 Voted to accept the alewife fishing rights pursuant to DMR rules on West Harbor Pond for the year 2021 and that said pond shall remain closed for conservation.

Article 4 Voted to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. Section 506.

Article 5 Voted to establish the date taxes are due upon receipt of tax bills. The first installment is due September 8, 2020. Interest for the overdue amount begins September 9, 2020 at a rate of 9%. The second installment is due March 8, 2021. Interest for the overdue amount begins March 9, 2021 at a rate of 9%.

Article 6 Voted to set the interest rate at nine percent (9%) to be paid by the Town on abated taxes pursuant to 36 M.R.S.A. Section 505(4-A).

- Article 7 Voted to appropriate the overlay to pay tax abatements and applicable interest granted during the fiscal year.
- Article 8 Voted to authorize the municipal officers, on behalf of the town, to sell and convey any real estate acquired by the town for non- payment of taxes, under such terms and conditions as they deem advisable, and to execute a quitclaim deed for such property.
- Article 9 Voted to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. Section 2953.
- Article 10 Voted to authorize the municipal officers to dispose of any town owned personal property under such terms and conditions, they deem advisable.
- Article 11 Voted to authorize the municipal officers to carry forward any unexpended account balance, they deem advisable, provided that the account carried forward is used for the same purpose, and to fund any expenditure exceeding budget from the undesignated fund balance.
- Article 12 Voted to authorize the municipal officers to accept any state funds received by the Town and to appropriate any funds received for a particular purpose to that purpose. Funds received but not dedicated to a particular purpose are appropriated for such uses, terms and conditions as the municipal officers deem advisable.
- Article 13 Voted to authorize the municipal officers to apply for, accept and administer any state, federal, or private grant they deem advisable.
- Article 14 Voted to authorize the municipal officers, on behalf of the Town, to accept gifts and donations, and to appropriate those gifts and donations to the purposes for which they were received, under such terms and conditions they deem advisable.
- Article 15 Voted to use and appropriate ESTIMATED REVENUES of \$1,189,335 to reduce the property tax commitment.
- Article 16 Voted to raise and appropriate \$3,039,606 for the remaining Town of Boothbay Harbor Municipal accounts.

\$243,058 for the CAPITAL account
\$77,400 for the DEBT SERVICE account
\$177,161 for the ADMINISTRATION account
\$31,296 for the ASSESSING account
\$106,000 for the CONTRACT SERVICES account
\$2,800 for the SUPPLEMENTAL account
\$97,048 for the FINANCE account
\$94,180 for the INSURANCE account
\$14,115 for the MEETINGS & ELECTIONS account
\$81,957 for the MUNICIPAL BUILDINGS & VEHICLES account
\$13,322 for the SELECTMEN account
\$91,652 for the TOWN CLERK account
\$146,869 for the TOWN MANAGER account
\$234,770 for the PAVING & CONSTRUCTION account
\$382,862 for the PUBLIC WORKS account
\$27,045 for the PUBLIC RESTROOMS account
\$116,213 for the WINTER OPERATIONS account

\$7,208	for the ANIMAL CONTROL account
\$7,797	for the EMERGENCY MANAGEMENT account
\$86,976	for the CODE ENFORCEMENT account
\$82,063	for the FIRE DEPARTMENT account
\$36,354	for the HARBOR MANAGEMENT account
\$7,470	for the PUMP OUT account
\$829,086	for the POLICE account
\$39,904	for the PARKING account
\$5,000	for the WELFARE account

Article 17 Voted to raise and appropriate \$1,314,570 for STREET LIGHTING, HYDRANT SERVICE, BOOTHBAY REGION REFUSE DISPOSAL DISTRICT, BAYVILLE/ISLE OF SPRINGS, REVALUATION and FIREWORKS accounts.

\$52,733	for the STREET LIGHTING AND LIGHTS account
\$610,626	for the HYDRANT SERVICE account
\$490,269	for the BOOTHBAY REGION REFUSE DISPOSAL DISTRICT account
\$95,942	for the BAYVILLE/ISLE OF SPRINGS account
\$50,000	for the REVALUATION account
\$15,000	for the FIREWORKS account

Article 18 Voted to raise and appropriate \$476,042 for the SUPPORT ORGANIZATIONS accounts.

\$16,000	for the BB/BBH CEMETERY DISTRICT account
\$1,000	for the BOOTHBAY REGION ALUMNI COMMUNITY BAND account
\$5,000	for the BOOTHBAY REGION COMMUNITY RESOURCE COUNCIL account
\$4,000	for the BOOTHBAY REGION HEALTH & WELLNESS FOUNDATION (Community Center) account
\$33,831	for the COMMUNITY CABLE CHANNEL account
\$3,500	for the HARBOR LIGHTS FESTIVAL account
\$2,000	for the HISTORICAL SOCIETY account
\$500	for the MEMORIAL DAY/AMERICAN LEGION account
\$55,500	for the MEMORIAL LIBRARY account
\$1,155	for the NEW HOPE FOR WOMEN account
\$1,000	for the SENIOR CITIZENS account
\$1,200	for the SUMMER BAND CONCERTS account
\$25,818	for the DISTRICT NURSE account
\$325,538	for the AMBULANCE SERVICE account

Article 19 Voted to amend the current Land Use Code as follows:

Section 170-106, General requirements and standards, Subsection A(3)(f), is amended to read:
 “Where the proposed subdivision is located on a lake, pond, river, saltwater body or stream, a portion of the waterfront area shall be included in land reserved under Subsection A(3)(a) above. The dimension along the waterfront shall be a minimum of 200 feet, plus 10 additional feet for each unit/lot, or the entire extent of the waterfront, whichever is less. The dimension perpendicular to the waterfront shall be no less than 100 feet.”

(The intent is to clarify that the 200 feet of waterfront land that is required to be reserved as open

space in certain subdivisions is measured along the waterfront.)

Article 20 Voted to amend the current Land Use Code as follows:

Section 170-53, Retail/wholesale sales or services, is amended to read: “No retail/wholesale sales or services of food, beverages or other items intended for immediate human consumption shall be offered or solicited except on privately owned property use or operation of a drive-up or take-out window shall occur without a permit from the Planning Board, which permit shall be for the term of one year and may be renewed on an annual basis by the Code Enforcement Officer.

Upon the application for such permit or renewal, the applicant shall submit an acceptable litter control plan, evidence that the applicant has the financial resources and technical ability to carry out the litter control plan, and evidence that the drive-up, walk-up, or take-out window will not interfere with the public’s use of any public way, all of which shall be satisfactory as determined by the Planning Board. The Planning Board shall take into account any complaints, citations, notices of violation, and orders to stop issued to or about the applicant or any previous operator of the same site, as reported by the Code Enforcement Officer. The Planning Board may condition any such permit upon compliance with the litter control plan and/or the lack of interference with the public’s use of any public way.

No use or operation that is not functionally water dependent shall occur from any structure over the water.

The Code Enforcement Officer may grant temporary permits under this section for civic, statewide, or regional events of nonprofit organizations.”

Section 170-27(E), Schedule of Uses, is amended by adding a new line and a new footnote, as follows:

“GR	SR	DB	WW	LC/M	GB	R P
p19			p19			

¹⁹ A Mobile Food Vendor is defined as a seller of food, beverages or other items intended for immediate human consumption from a mobile van, truck, cart, or other conveyance.”

(The intent is make provision for the regulation of mobile food vendors.)

Article 21 Voted to amend the current Town Code as follows:

Section 2-4, Town finances, Subsection D, is amended to read: purchases of and contracts for supplies, contractual services and improvements estimated to cost in excess of \$10,000 (but excluding normal professional services) shall be purchased by formal written sealed bid from the lowest qualified bidder after due notice inviting proposals. All bid awards must be approved by the Board of Selectmen.”

(The intent is to increase the minimum amount requiring purchase by sealed bids.)

Article 22 Voted to amend Chapter 133, Port Regulations, of the current Town Code as follows:

In Section 133-1, Definitions, the definition of “Mooring” is amended to read: “Any appliance used by a watercraft or float for anchoring purposes and not carried aboard such watercraft or float.

In Section 133-1, Definitions, a new definition of “Float” is enacted to read: “A floating platform affixed to a mooring or otherwise held in position for use by swimmers or other recreational users, by boats, or for the storage of equipment, gear, or supplies.”

Section 133-8, Prohibited acts, Subsection M (3) is amended to read: “All floats, wharves, piers, and docks will be maintained in a good and serviceable condition at all times. All floats, wharves, piers, and docks shall be used and operated only in compliance with all safety guidelines and rules established by the Board of Selectmen or otherwise set forth in this Chapter.

A new Section 133-11, “Safety guidelines and rules,” is enacted to read: “The Board of Selectmen shall establish and revise guidelines and rules for the safe use and operation of floats, wharves, piers, and docks, including, but not limited to, the use of slides, swings, diving boards, trampolines, and other recreational equipment.”

(The intent is to authorize safety rules for floats, wharves, piers, and docks.)

Article 23 Voted to amend the current Town Code by enacting a new Chapter 77 as follows:

“Chapter 77 Blasting

77-1 Blasting Notification

- A. No blasting shall be done without first obtaining a permit to blast from the Code Enforcement Officer pursuant to this section.
- B. The application for a permit to blast shall include:
 - (1) A completed application for a permit to blast, using the form provided by the Code Enforcement Officer.
 - (2) A site plan showing where the blasting will take place.
 - (3) A signage plan sufficient to warn all vehicles, pedestrians, residents, and others within 500 feet of the proposed blasting site that blasting will be occurring. The signs must be placed at least three days prior to blasting and include the approximate dates and times the blasting will occur.
 - (4) A statement of the purposes and extent of the blasting, further indicating the approximate dates and times the blasting will occur.
 - (5) Identification by name, address, and a contact telephone number of the entity that will actually perform the blasting operation.
 - (6) Proof that the applicant or the blasting contractor is properly licensed by the State of Maine and in compliance with Title 25 M.R.S., Chapter 318, Subchapter 1: Explosives, and the State Fire Marshall Rules, Chapter 31, and any other applicable State statutes and regulations.
 - (7) Proof of Insurance. The applicant and/or blasting contractor shall present proof of liability insurance in a minimum amount of \$1,000,000 combined single limit per occurrence.
 - (8) Evidence that notice of the proposed blasting operation has been sent, at least seven (7) days prior to the proposed blasting date, by certified mail to all landowners within three hundred (300) feet of the subject property. Said notice shall indicate the location of the proposed blasting; approximate date and times

that blasting will occur; and name, address, and telephone number of the entity that will actually perform the blasting operation.

- C. A blasting permit fee will be established in accordance with Chapter 2, Section 2.7(B) of this Ordinance.
- D. The Code Enforcement Officer shall act upon the application for a permit to blast within ten (10) days after the receipt of a completed application form, fee, and all supporting evidence as set forth above.
- E. If granted a permit, the applicant must adhere to all of the plans and requirements stated in the application for the permit. If not, the applicant will be in violation of this ordinance, and the Code Enforcement Officer may require all blasting related work to immediately cease.
- F. Definition of Blast/Blasting - Any activity entailing the use of explosives for the purpose of producing an explosion to demolish structures or portions of structures or to fragment rock or similar materials.”

(The intent is to provide notice of blasting activities.)

The meeting was adjourned at 9:34 a.m.

A True Copy Attest: _____
Michelle Farnham/Town Clerk

