



- Article 6 Voted to establish the date taxes are due upon receipt of tax bills. The first installment is due September 8, 2021. Interest for the overdue amount begins September 9, 2021 at a rate of 6%. The second installment is due March 8, 2022. Interest for the overdue amount begins March 9, 2022 at a rate of 6%.
- Article 7 Voted to set the interest rate at nine percent (6%) to be paid by the Town on abated taxes pursuant to 36 M.R.S.A. Section 505(4-A).
- Article 8 Voted to appropriate the overlay to pay tax abatements and applicable interest granted during the fiscal year.
- Article 9 Voted to authorize the municipal officers, on behalf of the town, to sell and convey any real estate acquired by the town for non- payment of taxes, under such terms and conditions as they deem advisable, and to execute a quitclaim deed for such property.
- Article 10 Voted to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. Section 2953.
- Article 11 Voted to authorize the municipal officers to dispose of any town owned personal property under such terms and conditions, they deem advisable.
- Article 12 Voted to authorize the municipal officers to carry forward any unexpended account balance, they deem advisable, provided that the account carried forward is used for the same purpose, and to fund any expenditure exceeding budget from the undesignated fund balance.
- Article 13 Voted to authorize the municipal officers to accept any state funds received by the Town and to appropriate any funds received for a particular purpose to that purpose. Funds received but not dedicated to a particular purpose are appropriated for such uses, terms and conditions as the municipal officers deem advisable.
- Article 14 Voted to authorize the municipal officers to apply for, accept and administer any state, federal, or private grant they deem advisable.
- Article 15 Voted to authorize the municipal officers, on behalf of the Town, to accept gifts and donations, and to appropriate those gifts and donations to the purposes for which they were received, under such terms and conditions they deem advisable.
- Article 16 Voted to use and appropriate ESTIMATED REVENUES of \$1,184,786 to reduce the property tax commitment.
- Article 17 Voted to raise and appropriate \$3,063,255 for the remaining Town of Boothbay Harbor Municipal accounts.

\$182,350	for the CAPITAL account
\$106,222	for the DEBT SERVICE account
\$198,434	for the ADMINISTRATION account
\$35,172	for the ASSESSING account

\$109,500 for the CONTRACT SERVICES account  
 \$3,800 for the SUPPLEMENTAL account  
 \$95,039 for the FINANCE account  
 \$96,000 for the INSURANCE account  
 \$13,356 for the MEETINGS & ELECTIONS account  
 \$88,874 for the MUNICIPAL BUILDINGS & VEHICLES account  
 \$13,322 for the SELECTMEN account  
 \$91,884 for the TOWN CLERK account  
 \$143,635 for the TOWN MANAGER account  
 \$195,431 for the PAVING & CONSTRUCTION account  
 \$431,888 for the PUBLIC WORKS account  
 \$26,014 for the PUBLIC RESTROOMS account  
 \$108,247 for the WINTER OPERATIONS account  
 \$7,208 for the ANIMAL CONTROL account  
 \$7,683 for the EMERGENCY MANAGEMENT account  
 \$91,690 for the CODE ENFORCEMENT account  
 \$89,052 for the FIRE DEPARTMENT account  
 \$38,833 for the HARBOR MANAGEMENT account  
 \$10,453 for the PUMP OUT account  
 \$845,129 for the POLICE account  
 \$29,039 for the PARKING account  
 \$5,000 for the WELFARE account

Article 18 Voted to raise and appropriate \$1,311,703 for STREET LIGHTING, HYDRANT SERVICE, BOOTHBAY REGION REFUSE DISPOSAL DISTRICT, BAYVILLE/ISLE OF SPRINGS, and FIREWORKS accounts.

\$52,733 for the STREET LIGHTING AND LIGHTS account  
 \$610,626 for the HYDRANT SERVICE account  
 \$527,682 for the BOOTHBAY REGION REFUSE DISPOSAL DISTRICT account  
 \$105,662 for the BAYVILLE/ISLE OF SPRINGS account  
 \$15,000 for the FIREWORKS account

Article 19 Voted to raise and appropriate \$516,333 for the SUPPORT ORGANIZATIONS accounts.

\$15,000 for the BB/BBH CEMETERY DISTRICT account  
 \$7,200 for the BOOTHBAY REGION COMMUNITY RESOURCE COUNCIL account  
 \$4,800 for the BOOTHBAY REGION HEALTH & WELLNESS FOUNDATION (Community Center) account  
 \$37,592 for the COMMUNITY CABLE CHANNEL account  
 \$3,500 for the HARBOR LIGHTS FESTIVAL account  
 \$2,000 for the HISTORICAL SOCIETY account  
 \$500 for the MEMORIAL DAY/AMERICAN LEGION account  
 \$65,000 for the MEMORIAL LIBRARY account  
 \$1,212 for the NEW HOPE FOR WOMEN account  
 \$1,200 for the SUMMER BAND CONCERTS account

\$25,818 for the BOOTHBAY REGION DISTRICT NURSE ASSOCIATION account  
\$2,500 for the BOOTHBAY REGION HEALTH CARE, INC. account  
\$350,011 for the AMBULANCE SERVICE account

Article 20 Voted to amend the current Land Use Code as follows: A new subsection 170-101.10(C)(10) is added to read: “All floats shall have reflective markers around their perimeters at each corner or angle point of the structure. These reflective markers must be placed so that they are easily seen by all boat traffic. Markers must be maintained and must be replaced when damaged. Permanent identification must be placed on each float with the owner’s name, contact information, and current address.”

(The intent is to require safety markers on floats.)

Article 21 Voted to amend Chapter 9, Budget, of the Code as follows: Section 9-1, Budget Committee, is amended to read: “There shall be a Budget Committee consisting of five members appointed by the Board of Selectmen. The terms of office shall be for three years. Members of the Budget Committee may be re-appointed any number of times. The Budget Committee will meet with the Selectmen, Town Manager and department heads as mutually agreed upon, following transmission of estimates of expenditures by the Town Manager. It may concur with such estimates in whole or in part and, in case of failure of concurrence, may submit to the Annual Town Meeting its own recommendations.”

(The intent is to reduce the number of members of the budget committee and to set the terms of office.)

Article 22 Voted to amend the Chapter 162, Victualers, of the Code as follows:

1. Section 162-3 Exceptions, subsection B, is amended to read as follows:

B. The Town Manager shall have the authority to decide if an establishment is exempt or not prior to application.

2. Section 162-4 Applications, subsections A, B, C, and D, are amended to read as follows:

A. Renewals. The Board of Selectmen shall, on the second Monday of May, annually, review all renewal applications for the purpose of determining the status of the applicant’s previous conformance with this chapter and at such time make a decision as to approve the renewal request; table the renewal request, setting a date for the applicant to come before the Board to answer questions affecting the consideration of the renewal request; or for reason(s) noted, disapprove the request. Notice of such Board of Selectmen meeting shall be given in the manner required by 30-A M.R.S.A. § 3812. Applicants for renewal shall submit a completed application with fees no later than 21 days prior to the first meeting of the Board of Selectmen in May, annually. Failure to meet the annual renewal deadline shall necessitate a new application.

B. New applications. New applicants may apply at any time during the year. The Board of Selectmen shall hold a public hearing within 21 days of the receipt of any application deemed to be complete by the Town Clerk.

C. Application form. All applicants, whether renewal or new licenses, shall apply on a form as approved by the Board of Selectmen.

D. Advertisement. All victualer license applications shall be advertised by posting notices in two or more public places and advertising in a local newspaper, in print and online, at least seven days prior to said meeting.

3. Section 162-5 License fees; issuance, is amended to read as follows: The annual fee for a new license or renewal of a license shall be as specified in the Town Fee Schedule. The fee shall be paid to the Town Treasurer of Boothbay Harbor upon application. A decision to grant, table or revoke a license shall be made by a majority of the Board of Selectmen present. The decision to grant or revoke shall be signed by those members of the Board of Selectmen present. The action taken by the Board of Selectmen shall be effective immediately. The Town Clerk shall issue the license itself within 48 hours of receiving the application form signed by the Board of Selectmen. If denied or revoked, the Board of Selectmen shall sign an order specifying the reasons thereof, and said order shall be delivered to the applicant within 48 hours by a Constable of the Town of Boothbay Harbor. An establishment shall at all times display its current victualers license in a place within the establishment where it can readily be viewed by any member of the public.

4. Section 162-7 Certification of compliance required; inspections; other sanitary requirements, subsections A, B, C, D, F, G, and H, are amended to read as follows:

A. Compliance certification. An establishment requesting a victualers license or renewal of the same shall certify to the Board of Selectmen and prove to the Board's satisfaction that it is not in violation of any municipal ordinance, including Zoning, or state or federal laws, statute, or regulation. The applicant shall also certify that all water charges by the water system, sewer fees by the Sewer District and taxes assessed by the Town of Boothbay Harbor on the establishment or equipment and fixtures contained therein are fully paid as of the date of application. The Board of Selectmen shall may deny any application which fails to meet these requirements.

B. Initial inspection. An establishment requesting a license for the first time shall be inspected by the Code Enforcement Officer prior to any action being taken on the license application.

C. Application form. An establishment shall apply for a victualers license or renewal on a form designed for that purpose by the Town of Boothbay Harbor. Failure of an applicant to fill out the form completely or any misstatements on said form may result in the denial of the license.

D. Health. An establishment licensed as a victualer and providing for on-premises food consumption shall provide with its renewal application a copy of its current licenses issued by all applicable State agencies. A new application shall be granted by the Board of Selectmen only under the condition that the victualer license becomes effective after the State has had an on-site inspection and has issued all applicable licenses.

F. Sewage. All classes of establishments, A through H, inclusive, shall either be connected to the public sewer in Boothbay Harbor or have an approved septic disposal system which is constructed and operated in conformance with applicable state and local laws, ordinances and

regulations. Mobile food vendors must submit a waste water disposal plan.

G. Garbage. All classes of establishments, A through H inclusive, shall have a sufficient number of containers with tight fitting covers for the storage and disposal of garbage generated. The covered containers shall be stored either in a separate room or, if stored outside, shall be stored on a concrete or macadam base or on a surface which is readily washable and shall have an enclosure around them at least three feet in height and secured against entrance by animals.

H. Vents. An establishment which cooks food on the premises shall have a vent from the cooking area to the outdoors whenever reasonably possible. The location of said vent shall be such that it does not present an unreasonable nuisance to any abutting property or to the public via fumes, grease, smell, heat, steam, condensation, smoke or noise.

(The intent is to eliminate the Licensing Board and transfer its functions to the Board of Selectmen, as well as to make improvements in procedures.)

The meeting was adjourned at 9:30 a.m.

A True Copy Attest: \_\_\_\_\_  
Michelle Farnham/Town Clerk