

## VEHICLE REGISTRATIONS:

The Town Office is open daily Monday through Friday, 8:30 a.m. to 4:30 p.m. To service our citizens better, re-registrations will be processed until closing time. **New car registrations will not be processed after 4:15 p.m.**

## REQUIRED DOCUMENTS AT THE TIME OF REGISTRATION FOR:

### ALL REGISTRATIONS:

1. Proof of insurance showing covered the day you are here to register and
2. Mileage.

### NEW REGISTRATIONS - DEALER

1. Entire dealer packet; if
2. BRAND NEW CAR – Window Sticker

### NEW REGISTRATIONS - PRIVATE SALE/PREVIOUSLY OWNED

1. Title for 1995 and newer;
  - a. Filled out correctly on the back with the signature of sellers and buyers
2. A clear bill of sale;
  - a. Who the seller is and address,
  - b. Who the buyer is,
  - c. Date of sale,
  - d. Make/Model/Vin # of Vehicle, and
  - e. Current Mileage.
3. If previously registered by you in another state – Prior state registration.

**RE-REGISTRATIONS MUST HAVE prior year's registration (If for some reason you have lost your registration you will need to know your current plate number).**